

Child Care eLicensing

State of Arizona – Department of Health Services

Change Request

February 16, 2022



ARIZONA DEPARTMENT
OF HEALTH SERVICES

Agency Vision

Health and Wellness for all Arizonans

Agency Mission

*To promote, protect, and improve the health and wellness of individuals
and communities in Arizona*



Project Team Introduction

Roles Present at ITAC

- Scott Ward – Senior IT Project Manager
- Luke Evans –IT Project Management Office Manager

Project Introduction

Date/high-level overview of the approved original Project Investment Justification (PIJ):

On July 22, 2021, ADOA ASET approved the original Project Investment Justification (PIJ) to procure the *ADHS Child Care Facilities Licensing System Modernization* solution.

This solution:

- *Aligns with the ADHS Division of Licensing's strategic direction and leverages the \$14 million invested thus far in the Salesforce platform.*
- *ADHS will integrate child care facility licensure processing into the existing eLicensing Salesforce platform that currently supports marijuana licensing.*

Project Change Request Overview

What in the PIJ is changing?:

- ❑ Timeline
 - Revised End Date of 5/31/2022
- ❑ Scope
 - No change to current refined scope
- ❑ Budget
 - From \$902,096 to \$1,370,795

What initiated this change?:

- *Code Sharing between Marijuana and Child Care led to additional developing and testing requirements.*
- *Continued refinement and testing of Marijuana/Child Care outputs including Inspections, Facilities, Certificates and Enforcements.*

Project Timeline

Revised timeline for Solution

We are moving the project end date from April 7, 2022 to May 31, 2022 to ensure sufficient time to accommodate hot fixes, bug corrections, and end of project invoice payments.

Financial Impact

Change in Project Financials

Original Budget	\$902,096
Actual Spend from 07/15/2021 through 1/31/2022	\$1,120,795
Projected Spend for 2/1/2022 through 5/15/2022	\$ 250,000
Increase of:	\$468,699

Noteworthy Events:

- *In October, 2021, it was learned that much of the coding for Marijuana/Child Care program outputs including Inspections, Facilities, Certificates and Enforcements was shared.*
- *This Shared coding required additional development and quality assurance time to ensure facets worked for both business units.*

Q & A Session

Appendix

Revised Project Timeline

Identify any change in timeline and possible benefits:

Milestone Name	Milestone Health	% Complete	Original Start Date	Original End Date	Revised Start Date	Revised End Date
Project Kickoff		100	7/15/21	4/7/222	7/15/21	5/15/22
Communication/Training Strategies		100	8/2/21	8/6/21	8/2/21	8/6/21
User Stories and Epics		100	8/5/21	8/8/21	8/5/2	8/8/21
Scope and Timeline Estimates		100	8/9/21	8/13/21	8/9/21	8/13/21
Process Flows		100	8/12/21	8/15/21	8/12/21	8/15/21
Architectural Design Documentation		100	8/19/21	8/22/21	8/19/21	8/22/21
Development and QA		95	9/9/21	12/31/21	8/15/21	2/23/22
Go-Live				12/31/21		2/28/22
Final Invoices Paid						